

**PRIVACY NOTICE**

for Employees/External Parties for the declaration of no contact with parties who have tested positive

**pursuant to art. 13 of Reg. (EU) 2016/679 of 27 April 2016**

Pursuant to and for the purposes of article 13 Reg. (EU) 2016/679 of 27 April 2016, the undersigned, as  
Legal Representative of **AURELIO SETTIMO SOCIETÀ SEMPLICE AGRICOLA**

**GIVES NOTICE THAT**

- the issuing of a declaration certifying that the subject of the declaration has not arrived from an area of epidemiological risk and has not been in contact during the previous 14 days with parties who have tested positive for COVID-19 constitutes a processing of personal data, and therefore takes place in compliance with EU Reg. 2016/679 and Italian Legislative Decree n. 196/03;
- the personal data you provide shall be processed lawfully, correctly and transparently, and **only the data which is necessary, adequate and relevant with respect to the prevention of infection by COVID-19 will be collected**, in accordance with the following.

**I. CONTROLLER'S IDENTITY AND CONTACT DETAILS**

The Controller of the personal data is **AURELIO SETTIMO SSA**, whose registered address is **FRAZIONE ANNUNZIATA 30, 12064 LA MORRA (CN)**, Tel: **+39 0173 50803**, e-mail: **aureliosettimo@aureliosettimo.com**, Certified e-mail: **aurelio.settimo@pec.agritel.it**  
The Controller can be contacted by writing to the above postal and e-mail addresses.

**2. LEGAL BASIS FOR THE PROCESSING AND ITS PURPOSES**

- 2.1 The legal basis for the processing of your data derives from the following circumstance:
  - a) implementation of the infection prevention safety protocols pursuant to art. 1, 7d) of D.P.C.M. (Prime Ministerial Decree) of 11 March 2020.
- 2.2 We inform you that the data are processed for the following purposes:
  - **the adoption of measures to combat and contain the spread of the COVID-19 virus in work environments.**

**3. PROVISION OF DATA, CATEGORIES OF DATA, METHODS AND DURATION OF PROCESSING**

**3A) CATEGORIES OF DATA**

The processing it is intended to perform relates to the following categories of common and special data<sup>1</sup> as per art. 9 of EU Reg. 2016/679:

- personal details attributable to you;
- the fact that you have not arrived from an area of epidemiological risk and have not been in contact during the previous 14 days with parties who have tested positive for COVID-19.

**3B) METHODS AND DURATION OF THE PROCESSING**

The data will be processed using computerized and telematic systems or in paper format. To be specific, the processing of special category data will also take place in paper format, with safekeeping of related documents in locked cabinets or drawers which can only be accessed by personnel tasked with the processing and duly authorized therefor.

Specific security measures are taken to prevent the loss, illegal or improper use of and unauthorized access to the data. Purely by way of example: firewall, antivirus, antimalware, backup.

Your data will only be processed by authorized processors who are expressly appointed and trained.

[INDICATE ANY FURTHER SECURITY AND ORGANIZATIONAL MEASURES PUT IN PLACE TO PROTECT DATA, e.g. encryption techniques or the use of identification codes or other solutions which do not allow the immediate identification of data subjects]

<sup>1</sup> 'Special data' means "personal data revealing racial or ethnic origin, political opinions, religious or philosophical beliefs, or trade union membership, and the processing of genetic data, biometric data for the purpose of uniquely identifying a natural person, data concerning health or data concerning a natural person's sex life or sexual orientation"

The data collected will be kept until the end of the state of emergency introduced to contain the spread of the COVID-19 virus. At the end of the processing, your data will be deleted, subject to compliance with the law.

#### 4. DISCLOSURE OF DATA

The Controller may disclose your personal data to Public Authorities/Bodies for the performance of mandatory operations in the forms and within the limits provided for by law (e.g. a request from health authorities).  
The personal data collected **will not be** disseminated.

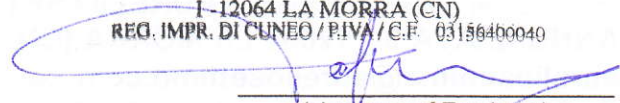
The dignity and confidentiality of workers will be guaranteed. In the event that a worker informs the human resources department of having been in contact, outside the work setting, with a party who has tested positive for COVID-19, and in the event of the removal of a worker who develops a high temperature and symptoms of respiratory infection during work and of his or her colleagues.

#### 5. RIGHTS OF DATA SUBJECTS

Data processing subjects have the rights given in art. 15 and subsequent articles of EU Reg. 2016/679, and in particular the right of access, to erasure, to complain, of restriction of processing. For a detailed description of your rights, refer to the full text of the employment-related notice which can be consulted by contacting the Controller by means of the details given in section I (CONTROLLER'S IDENTITY AND CONTACT DATA).

Place: **La Morra**, Date: **May 04, 2020**

**AURELIO SETTIMO**  
SOCIETÀ SEMPLICE AGRICOLA  
Frazione Annunziata 30  
I-12064 LA MORRA (CN)  
REG. IMPR. DI CUNEO / P.IVA / C.F. 03156460040



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(signature of Employer)